

**Sancrox Quarry Expansion Project  
Community Consultative Committee  
Minutes of meeting held at Rydges Hotel, Port Macquarie  
Friday 26<sup>th</sup> March 2021**

	<b>NAME</b>	<b>ORGANISATION</b>
<b>PRESENT</b>	Lisa Andrews (LA)	Independent Chairperson
	Tony Thorne (TT)	Community Representative ( <i>arrived at 11.12am</i> )
	Jeff Gillespie (JG)	Community Representative ( <i>left at 12.20pm</i> )
	Robert Preston (RP)	Le Clos Sancrox Lot Owners Representative Group ( <i>alternate delegate</i> )
	Andrew Driver (AD)	Eastern Region Development Manager
	David Keys (DK)	Area Manager (Hanson)
	Steve Kenworthy (SK)	Sancrox Quarry Manager
	Anthony Clarkson (AC)	Manager Country Operations (Hanson)
	Belinda Pignone (BP)	Environmental Planning and Compliance Coordinator (Hanson)
	Kieran Metcalfe (KM)	Port Macquarie-Hastings Council delegate
	Tim Ward (TW)	Ethos Urban (project consultant)
	Sophie Young	Independent Minute Secretary
<b>APOLOGIES</b>	Maureen Churnside (MC)	Community Representative
	John Cassegrain (JC)	Community Representative
	Maurice Driscoll (MD)	Le Clos Sancrox Lot Owners Representative Group
	Geoff Freeman (GF)	Community Representative

<b>WELCOME &amp; INTRODUCTIONS</b>	<p>LA opened the meeting at 11.02am and welcomed everyone to the Sancrox Quarry CCC, thanking all for attending the meeting given it had been a difficult week for most residents, due to the weather event. The chair acknowledged the recent passing of Hilton King who was a valued community representative on this CCC, advising that she had sent condolences to the family on behalf of the committee.</p> <p>LA introduced Anthony Clarkson from Hanson and Tim Ward from Ethos Urban Pty Ltd who was participating via video-conferencing and would be briefing members on the draft Response To Submissions document.</p> <p>LA also introduced Sophie Young, independent minute secretary, who would be taking the minutes for this meeting.</p>	<b>The attendance sheet, including a health declaration was distributed to members for signing.</b>
<b>APOLOGIES</b>	As above. Noting that GF was a late apology that morning, due to illness and MC & JC had previously advised that they were unavailable for the 26/3/21 CCC.	
<b>DECLARATION OF INTEREST</b>	LA advised that she is an approved Independent Chairperson with the Department of Planning and Environment, appointed by the Secretary to chair this CCC and engaged by Hanson.	<b>No changes to members' previous declarations</b>

**BUSINESS ARISING**

In accordance with the guidelines, the minutes from the previous meeting held on 11/12/12 were finalised on 22/12/21 following feedback and comments from RP and emailed to members. There were 3 **action items** from that meeting:

ITEM	ISSUE	RESPONSIBILITY
1	Send RTS documents to CCC (in confidence) when available. <i>Complete, sent on 24/3/21. Hanson &amp; its consultant will be presenting on this today.</i>	AD/LA
2	Liaise with CCC regarding next meeting date. <i>Complete emails sent 2/3, 15/3/21 &amp; 24/3/21.</i>	LA
3	Inform DPIE of change from RAN stakeholder group representative (HK) to community representative – <i>Complete, letter sent 1/2/21.</i>	LA

LA apologised for the typing error in the previous minutes relating to the Le Clos Sancrox Lot Owners. The minutes stated Le Cros instead of Le Clos.

Also, in business arising from the previous meeting, RP was to provide further information on his comments regarding the inaccuracy of the EIS in relation to the cut & paste comment in the document. RP advised LA that he *"was referring to the EIS - Annexure H in respect of air quality measurements being taken at Wyong NSW not Sancrox NSW."* AD confirmed that there had been no error and that Wyong had been used in accordance with OEH air quality monitoring requirements.

RP enquired whether there was air quality monitoring undertaken at the site. AD advised that no air quality monitoring was required at the quarry. RP raised concerns that according to the EIS there was asbestos at the quarry. AD advised that there was no naturally occurring asbestos mapped on the site, however, would take the question on notice. **Action: TW reviewed the EIS during the meeting and advised the CCC that what was actually written in the EIS was that the area had been mapped as having no naturally occurring asbestos on site. Therefore, no further action required.**

KM advised that the Sancrox Quarry Expansion proposal should consider the potential long term growth areas as detailed within Council's Urban Growth Management Strategy.

LA advised that she had received significant feedback regarding the minutes from the last meeting from RP on 22/3/21. This document was forwarded to members as requested by RP. LA reiterated that members are

	<p>provided an opportunity to review the draft minutes prior to them being finalised. All comments received are taken into consideration and amendments made where appropriate. This process was followed. Notwithstanding this, if the minutes are not accurate, the chair advised that she is certainly happy to re-look at them and make any agreed changes. However, given the extent of the comments received by RP, the chair moved that this item be discussed between her &amp; RP following this meeting; advising attendees that any proposed changes to the previously finalised minutes would be emailed to the CCC for comment. LA opened the matter for discussion between other community representatives who advised that they had not read the document, so couldn't comment.</p> <p>LA confirmed that the minutes are not be a verbatim record of the meeting and should only be a summary, recording the relevant points and action items required.</p> <p>LA reminded attendees that all have signed the "Code of Conduct" which includes a summary of accepted behaviour as a member of this CCC.</p>	
<p><b>CORRESPONDENCE</b> <b>(As sent out with the Meeting Notice on 15/3/21 – with 8 additional emails.)</b></p>	<ul style="list-style-type: none"> <li>• 11/12/20 – Email from MC with an extract from PMHC Inventory of Future Industrial Land Investigation zoning table for Sancrox (IN1-IN3).</li> <li>• 15/12/20 - Email to members with the draft minutes for review. Some comments received back and incorporated into final version.</li> <li>• 22/12/21 – Email to members with the final minutes from December 2020 meeting.</li> <li>• 1/2/21 – Letter to DPIE advising of change of HK's position on the CCC as stakeholder delegate to community representative.</li> <li>• 1/2/21 – Letter to AT clarifying representation on the CCC.</li> <li>• 2/2/21 – Email from DPIE noting HK change of membership on CCC to community representative.</li> <li>• 2/3/21 – Email to CCC members with a Save the Date for 26/3/21.</li> <li>• 15/3/21 – Email to members with the Meeting Notice &amp; Agenda for this meeting.</li> <li>• 22/3/21 – Email from MD, attaching a document/questions, raising issues with the previous minutes and seeking clarification on matters.</li> <li>• 24/3/21 – Email to members with confirmation that this meeting would proceed, following discussions with each member and providing a link to the draft RTS document in confidence.</li> <li>• 24/3/21 - Email from AT requesting Appendixes to the RTS.</li> <li>• 24/3/21 – Email to Hanson, asking if these documents were available.</li> <li>• 24/3/21 – Email to Hanson requesting response to questions raised by MD be responded to at this CCC (where possible).</li> <li>• 24/3/21 – Email to members with the available appendices to the RTS: <ul style="list-style-type: none"> <li>- Soils, Heritage and Traffic Response</li> <li>- Revised Noise and Vibration Impact Assessment</li> <li>- Revised Air Quality Impact Assessment; and</li> <li>- Surface Water and Groundwater Response</li> </ul> </li> <li>• 24/3/21 – Email to members with correspondence from the Le Clos Sancrox Land Owners group. <ul style="list-style-type: none"> <li>24/3/21 – Email from RP regarding this meeting and "consequential matters". Acknowledged by the Chair.</li> </ul> </li> </ul>	

<p><b>REPORT/PROJECT UPDATE</b></p>	<p><b>Response To Submissions Document(RTS)/ Project Update</b></p> <p>TW advised that the RTS provided a short list at the front of the document detailing the changes/mitigation measures proposed as a result of the submissions received. TT advised that he would like to see a plan to determine the differences. <b>Action.</b></p> <p>RP stated that he was concerned that the correct processes had not been carried out in relation to the distribution of the draft RTS.</p> <p>TT raised that most community concerns related to the amount of resource being removed and the overall footprint. Further, on how Hanson can ensure that dust mitigation measures can be improved given the proposed increase in production.</p> <p>AD commented that operational improvements, including machinery and dust suppression will address this issue to guarantee compliance with EPA requirements.</p> <p>TW explained the main issues raised in the submissions to the department included hours of operation, noise impacts, dust, traffic, biodiversity (including Koala habitat, conservation areas) etc, and how the RTS will address these concerns. Further, explaining that it is now proposed that the quarry footprint be reduced, hours of operation restricted, etc.</p> <p>TW advised that the relevant agencies have responded with matters of each of their expert fields, with some requesting further information, which has been provided. TT raised the issue of dust, stating that it is difficult to residents/neighbours to understand how an increase in projection can provide a decrease in dust, given the increase in activities, operations and truck movements. DK advised TT that any new crushing plant will be constructed with conveyors covered and screens/crushers housed. This is a similar process for all other quarries that we have built over the past 10 years. TT responded that this is a good news story which Hanson should be promoting.</p> <p>TW advised that the proposed intensification/expansion of the quarry was being assessed as if it was a new quarry, in accordance with current requirements. Accordingly, the EPA will provide the appropriate conditions for mitigation and compliance within the consent, if approved. TT stated that dust should be measured, not just modelled. JG commented on the dust received at his property. DK offered for residents to contact him should any dust problems occur, stating that no complaints have</p>	<p><b>All members were invited to ask questions throughout the presentation.</b></p>
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	<p>been received. RP stated that dust levels should be recorded now and any exceedances worked on. AD reiterated that there will be a number of Management Plans created and/or revised to manage the issues in accordance with regulatory requirements.</p> <p>Discussion regarding truck movements – with JB stating that the empty trucks are noisier than the full. SK stated that the site had received inspections from the EPA and the Resource Regulators, with no non compliances recorded. SK invited neighbours to contact him directly if there were any concerns with drivers/truck movements. It was agreed that the map and other supplementary documents (Appendices) would be sent to members in the next few days for their review. TT requested additional time to read the documentation prior to Hanson submitting the final RTS to DPIE. AD stated that he would consider the request and advise of the date extension.</p> <p><b>Post script: Email sent to members later that day advising that an extension of time has been granted to Friday 23<sup>rd</sup> April 2021 for members to provide feedback to Hanson.</b></p>	
<b>GENERAL BUSINESS</b>	The chair asked all attendees if they had any General Business items. Nil items put forward.	
<b>NEXT MEETING</b>	Discussions regarding the next CCC meeting. Following assessment of the development application, it will be referred to the Independent Planning Commission (IPC) for consideration and determination. Chair to liaise with Hanson and CCC on the next meeting date in line with the IPC conducting its public meeting/consultation. <b>Action: LA to inform members of the proposed date for next CCC.</b>	

**Meeting closed at 12.31pm with LA thanking all members for their attendance and contribution.**

#### **ACTION ITEMS**

<b>ITEM</b>	<b>ISSUE</b>	<b>RESPONSIBILITY</b>
1	Additional appendices to EIS to be provided to CCC members, including site plan	BP
2	Liaise with members on the next proposed CCC date	LA