

**MINUTES OF BRANDY HILL QUARRY COMMUNITY CONSULTATIVE
COMMITTEE MEETING**

Meeting Date: Tuesday 8th December 2020

Start: 10:08am

Closed: 11:35am

Venue: Raymond Terrace Bowling Club

Apologies: Pre McGee, Brad Nelson

Present:

Lisa Andrews (LA)	Chairperson
Belinda Pignone (BP)	Graduate Environmental Planning and Compliance Coordinator
Andrew Driver (AD)	Eastern Region Development Manager
Nicole Stanfield (NS)	Compliance Officer (Minute Secretary)
Scott Whittaker (SW)	Supply Chain Manager ER
Shaun Boland (SB)	Quarry Supervisor
Neil Richie (NR)	Community Representative (VOWW & BHSAG)
Margarete Richie (MR)	Community Representative (VOWW & BHSAG)
Cr Paul Le Mottee (PLM)	Port Stephens Council delegate (<i>Left at 10:34am</i>)
Rob Adams (RA)	Community Representative
James Moore (JM)	Community Representative
Chantal Parslow Redman (CPR)	Community Representative

- 1 Opening & Welcome** – LA opened the meeting at 10:08 am and welcomed all attendees. Introduced Scott Whittaker Supply Chain Manager ER Hanson. LA confirmed Brandy Hill Quarry expansion approval for Project SSD 5899.
- 2 Apologies** – as listed above. LA informed the committee that Peter Rees has resigned as a member and he was thanked for contribution on the CCC.
- 3 Declarations** - LA declared that she is an approved Independent Chairperson by the Department of Planning, Industry & Environment, engaged by Hanson to chair the meeting. No changes to members' previous declarations.
- 4 Business arising from previous meeting minutes**

The minutes from 9 June 2020 were finalised and sent to members on 8 July 2020.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Biosis draft report distributed prior to IPC meeting – Complete	BP/ LA
2	Hanson’s policy in relation to community donations/ sponsorship Complete - provided by AD during General Business	AD
3	Re-send email regarding complaints procedure (Hotline) – Complete	LA
4	Liaise with CCC for scheduling of next meeting – Complete	LA

5 Correspondence

- 9/6/20 – Email to CCC members with the tank water testing results for a Giles Rd, Seaham residence, as well as resending the information about reporting environmental incidents to the Hanson Hotline.
- 11/6/20 – Email to CCC members with the BHQ EPBC Act Fire Impact Assessment letter and the BHQ Koala SEPP Consistency Assessment letter.
- 25/6/20 – Email to CCC with draft minutes for review.
- 30/6/20 – Email from Peter Rees resigning from the CCC. (Response sent, thanking PR for his time and input on the CCC.)
- 8/7/20 – Email to members with the finalised minutes
- 20/7/20 – Email to members with IPC determination.
- 28/10/20 – Email to members advising of Minister Ley’s approval of the project.
- 30/10/20 – Email to members with the FAQ from Dept Agriculture, Water & Environment regarding approval of the expansion.
- 5/11/20 – Email to members with a Save the Date for CCC to be held on Tuesday 8/12/20.
- 9/11/20 – Email to members confirming that CCC will proceed on 8/12/20 at Raymond Terrace Bowling Club at 10am.
- 24/11/20 – Email to members with the Meeting Notice, Agenda & Correspondence Report for this meeting.
- 7/12/20 – Email to members with a reminder for this CCC with meeting room location.

CCC Code of Conduct

LA raised an issue that came up during the IPC meeting where some speakers spoke of bullying on this CCC. Whilst surprised at the time the chair wanted to ensure that all members feel comfortable attending these meetings and let them know that are all valued and respected. This also includes Hansen staff, as they are also members of this CCC. As chair, LA has taken these concerns on board and reminded members that they have completed Code of Conduct forms agreeing to this. Moving forward, that this committee was established as an information sharing platform between the proponent and the community. Acknowledging that whilst everyone is not always in agreement, it is hoped that the CCC meets in a calm environment. Members were invited to provide feedback for discussion.

PLM enquired what the lifespan of CCC would be. LA advised that the CCC would be held quarterly in accordance with the guidelines and consent conditions for the full term of quarry operations, including rehabilitation.

LA reminded members to ring the Hanson Hotline if members had any issues and not wait until a CCC meeting is held.

MR asked PLM about the proposed shared pathway and whether the expectation was that it would be 2.5 – 3m in width. PLM was unsure of the actual width, but was expecting that the pathway would be a shared pathway, built to the appropriate Australian Standard. MR advised that the community are waiting on Council's confirmation and response to this important issue as it is a condition of the project's consent. PLM undertook to follow this up and provide an update. **Action.**

PLM advised that Council is yet to find the funding to fully finance the construction of the pathway. The project has not been designed or surveyed, which is also a considerable cost.

AD advised that there is a meeting scheduled with Council on 21st December 2020 to discuss the VPA and asked if PLM could attend so he could represent the community's concerns.

PLM commented that the VPA needs to be agreed and approved by Council, prior to it going on exhibition. Further that he was happy to receive emails on this subject.

NR discussed Port Stephens Council's Draft Local Infrastructure Contribution Plan 2020, which was currently on exhibition. Stating that the shared pathway is discussed in Appendix A8. Emailed to LA.

6 Reports & Updates

AD advised that work has been progressing with the drafting of the project Management Plans and/or reviewing existing ones. These plans include Noise, Air, Water, Environmental, Blasting, Traffic, Biodiversity and Rehabilitation, which will need to be approved by DPIE.

MR asked if Hanson would consider speed limit reductions for Nelson Plains Road & Seaham Road when it was preparing its Traffic Management Plan. Discussions ensued. Hanson support the lowering of speed limits around the local area and reminded the committee that Hanson had previously lobbied to have the speed reduced on Clarence Town Drive. Members were asked to take down details of any trucks seen to be breaching the Drivers' Code of Conduct and report to Hanson. NR commented that the drivers' code of conduct has been successful and has improved braking, speed and behaviour. JM agreed, stating that an additional improvement could include a tracking system. SW commented that Hanson trucks are tracked, however, it was difficult to have this arrangement with contractors. Further, that Hanson have regularly undertaken audits at its other quarries to monitor drivers' speed and performance. AD commented that some trucks coming directly to the quarry are customers, so these trucks are unable to be tracked.

Rehabilitation: AD advised that Hanson will be establishing the corridor for the koala habitat tree planting program over the next five years and is looking at commencing planting in autumn 2021.

CPR advised that the Newcastle University has expressed interest in its PhD students being involved in the program to conduct koala surveys and monitor. AD agreed to consider this suggestion.

MR asked if this area was going to be fenced off. AD responded that they did propose this, however, the Ecologist did not recommend it.

CPR advised that the RFS has raised concern with the ridgeway of Clarence Town. SB commented that there have been no fires in that area for up to 80 years and therefore it will be a risk. Further that a local contractor maintains fence line and dams for local water supply, should there be any fires in the locale.

JM enquired about the existing primary crushing plant. AD advised that this issue is important to Hanson as well, who will be going above and beyond to ensure noise and dust are mitigated.

CPR asked if residents could receive notifications for blasting as soon as the information is available. NS will take over this duty.

7 General Business

CPR advised of the importance for fire readiness for the upcoming summer season and asked if Hanson would consider coming together with residents to hold a fire safety plan training day. Hanson agreed that this was a good idea. NR will take this issue to the next RFS meeting. **Action.**

Sponsorship – AD advised that Hanson want to support local community projects, advising that groups need to submit written applications outlining their proposals for consideration. NR stated that the RFS are looking for donations for a new shed.

CPR asked whether security lights have been changed at the quarry. SB advised that there have not been any changes, however, when there are certain weather conditions, there can appear to be more luminous. SB to raise issue with site electrician for investigation. **Action.**

8 Meeting Schedule for 2021

AD advised that the next meeting should be held in March 2021 when Hanson will be in a better position with its lodgement of pre-approval documentation, VPA, etc. It was proposed to hold the next meeting on Wednesday 17th March.

Meeting closed at 11:35am with LA thanking all members for their contribution throughout 2020 and also wishing them a happy festive season.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Confirmation from PSC regarding shared pathway	PLM
2	Potential for RFS training day with Hanson & local residents	NR
3	Look at spread of security lighting on site.	SB