

# Pollution Incident Response Management Plan (PIRMP)

**Bass Point Quarry**

February 2021 (Version 6.2)

# Website version



[This page has been intentionally left blank]

Website version

## Record of Revision

Date	Version	Details of changes	Reviewed by	Approved by
Jul. 2013	1	Original document		
Aug. 2014	2	Review – minor changes		
Jul. 2015	2	Review – no changes		
Jul. 2016	3	Review – minor changes	A Creighton	S Butcher
Mar. 2018	4	Review – updates	A Creighton	S Butcher
Jun. 2019	4.1	Review – no changes	C Flood	S Butcher
		Review – Updates implemented		
20.03.2020	5	<ul style="list-style-type: none"> <li>• Reformat and general refresh</li> <li>• Legislation information added</li> <li>• EPL details added</li> <li>• Notification information amended</li> <li>• Hazardous chemicals manifest and manifest map updated</li> <li>• Site map updated</li> </ul>	C Flood	S Butcher
		Review in line with revised NSW EPA guidelines and in response to pollution incident – Updates implemented		
27.08.2020	6	<ul style="list-style-type: none"> <li>• Record of PIRMP testing improved</li> <li>• DPIE notification requirements updated</li> <li>• Improved mechanisms for early warning and updates for nearby premises</li> </ul>	C Flood	S Butcher
		Review – Updates implemented		
07.10.2020	6.1	<ul style="list-style-type: none"> <li>• Improved Risk Assessment for hazards to health and environment</li> </ul>	C Flood	S Butcher
11.02.2021	6.2	Updated Record of PIRMP testing. Minor formatting revisions.	C Flood	S Butcher

## Record of PIRMP testing

Date tested	Tested by (include names of all people involved in testing)	Details of test (e.g. nature of the test, involvement of other agencies) <i>Note that testing must involve all components of the plan</i>	Findings of test, including issues identified	Next scheduled testing date (must be within 12 months from current test)
27/05/2019	Chelsea Flood (Compliance Officer)	Minor diesel spill (approx. 20 L) at Hanson refuel station. Was treated as though PIRMP had been triggered	Clarification of pollution incidents, incident notification and reporting requirements, is necessary	26/05/2020
31/03/2020	Chelsea Flood (Compliance Officer)	Desktop test - scope of example pollution incidents in plan (i.e. whether personnel will realise plan has been triggered)	Improvement needed in section 4 (hazards to health and the environment), including Risk Assessment on current template rather than written summary.	31/03/2021
15/06/2020	Chelsea Flood (Compliance Officer)	Desktop test - diesel spill (100 L) at Hanson refuel station near new plant	PIRMP was robust and adequate. Scope for improvements to resources on site that will prompt personnel to respond correctly e.g. signage	15/06/2021
25/08/2020	Chelsea Flood (Compliance Officer)	Desktop test in response to major diesel spill (pollution) incident	DPIE contact preferences need to be updated – use of Major Projects portal for notification, rather than phone	24/08/2021
19/01/2021	Stephen Butcher (Quarry Manager)	Desktop test/scenario discussed with workers (attendance list included in Emergency Drill Report). Scenario: Front End Loader collided with Quarry fuel tank causing a tank rupture, operator slumped forward in seat and engine running	Additional training required for workers on where plans are located, what is within the plan, etc. Information within the plan was satisfactory.	18/01/2021

# Contents

<b>Record of Revision</b>	<b>i</b>
<b>Record of PIRMP testing</b>	<b>ii</b>
<b>1. Purpose</b>	<b>1</b>
<b>2. Definitions</b>	<b>1</b>
<b>3. Environment Protection Licence (EPL) details</b>	<b>4</b>
<b>4. Hazards to health and the environment</b>	<b>5</b>
4.1. Risk assessment (REDACTED)	6
<b>5. Potential pollutants on the premises</b>	<b>7</b>
5.1. Pollutant inventory	7
5.2. Pollutant locations	7
5.3. Safety equipment for pollution response	7
<b>6. Incident response</b>	<b>7</b>
6.1. Activate the Bass Point Quarry Site Emergency Plan	7
6.2. Procedural implementation	8
6.3. Mechanisms for early warning and updates for premises in the vicinity	8
<b>7. Notification and reporting</b>	<b>9</b>
7.1. What needs to be notified?	9
7.2. Immediate internal reporting	9
7.3. Immediate external reporting	10
7.4. Contact details for premises in the vicinity (REDACTED)	11
7.5. Within 7 days – written reporting	11
<b>8. Record and review</b>	<b>12</b>
<b>9. Staff training</b>	<b>12</b>
<b>10. PIRMP maintenance</b>	<b>12</b>
10.1. Availability of the PIRMP	12
10.2. Testing of the PIRMP	13
<b>11. References</b>	<b>14</b>
<b>Appendices</b>	<b>15</b>
Appendix A – Relevant requirements of POEO Act Part 5.7A	15
Appendix B – Hazardous Chemicals Manifest and Manifest Map (REDACTED)	18
Appendix C – Site Map (REDACTED)	19

## 1. Purpose

Hanson Construction Materials Pty Ltd holds an Environment Protection Licence with the NSW Environment Protection Authority (EPA) for the Bass Point Quarry. In accordance with the Protection of the Environment Operations Act 1997 (the POEO Act), the holder of an Environment Protection Licence must prepare, keep, test and implement a pollution incident response management plan (PIRMP) that complies with Part 5.7A of the POEO Act in relation to the activity to which the licence relates (see **Appendix B**).

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of s. 147 of the POEO Act) is caused or threatened, the person carrying on the activity must **immediately** implement this plan in relation to the activity required by Part 5.7A of the POEO Act.

## 2. Definitions

The POEO Act defines **pollution** as:

*“Pollution means—  
water pollution, or  
air pollution, or  
noise pollution, or  
land pollution.”*

The POEO Act defines a **pollution incident** as:

*“Pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.”*

The POEO Act (s. 147) defines **material harm to the environment** as:

*“(1) For the purposes of this Part—*

*(a) harm to the environment is material if:*

- (i) it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or*
- (ii) it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and*

*(b) loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.*

*(2) For the purposes of this Part, it does not matter that harm to the environment is caused only in the premises where the pollution incident occurs.”*

**Table 1:** Requirements of the POEO (G) Regulation, relevant to a Pollution Incident Response Management Plan required to be prepared under Part 5.7A of the POEO Act.

<b>Requirement</b>	<b>Section in PIRMP</b>
<b>98B Form of plan</b>	
(1) A plan is to be in written form.	Entire PIRMP
(2) A plan may form part of another document that is required to be prepared under or in accordance with any other law so long as the information required to be included in the plan is readily identifiable as such in that other document.	<b>Section 6</b>
<b>98C Additional matters to be included in plan</b>	
(1) <b>General</b> The matters required under section 153C(d) of the Act to be included in a plan are as follows—	
(a) a description of the hazards to human health or the environment associated with the activity to which the licence relates (the relevant activity),	<b>Section 4</b>
(b) the likelihood of any such hazards occurring, including details of any conditions or events that could, or would, increase that likelihood,	<b>Section 4</b>
(c) details of the pre-emptive action to be taken to minimise or prevent any risk of harm to human health or the environment arising out of the relevant activity,	<b>Section 4</b>
(d) an inventory of potential pollutants on the premises or used in carrying out the relevant activity,	<b>Section 5 Appendix B</b>
(e) the maximum quantity of any pollutant that is likely to be stored or held at particular locations (including underground tanks) at or on the premises to which the licence relates,	<b>Section 5 Appendix B</b>
(f) a description of the safety equipment or other devices that are used to minimise the risks to human health or the environment and to contain or control a pollution incident,	<b>Section 5.3</b>
(g) the names, positions and 24-hour contact details of those key individuals who—	
(i) are responsible for activating the plan, and	<b>Section 6</b>
(ii) are authorised to notify relevant authorities under section 148 of the Act, and	<b>Section 7.3</b>
(iii) are responsible for managing the response to a pollution incident	
(h) the contact details of each relevant authority referred to in section 148 of the Act,	<b>Section 7.3</b>
(i) details of the mechanisms for providing early warnings and regular updates to the owners and occupiers of premises in the vicinity of the premises to which the	<b>Section 6.3</b>

Requirement	Section in PIRMP
licence relates or where the scheduled activity is carried on,	
(j) the arrangements for minimising the risk of harm to any persons who are on the premises or who are present where the scheduled activity is being carried on,	<b>Section 4 Section 6</b>
(k) a detailed map (or set of maps) showing the location of the premises to which the licence relates, the surrounding area that is likely to be affected by a pollution incident, the location of potential pollutants on the premises and the location of any stormwater drains on the premises,	<b>Appendix B</b>
(l) a detailed description of how any identified risk of harm to human health will be reduced, including (as a minimum) by means of early warnings, updates and the action to be taken during or immediately after a pollution incident to reduce that risk,	<b>Section 4 Section 6</b>
(m) the nature and objectives of any staff training program in relation to the plan,	<b>Section 9</b>
(n) the dates on which the plan has been tested and the name of the person who carried out the test,	Page ii
(o) the dates on which the plan is updated,	Page i
(p) the manner in which the plan is to be tested and maintained.	<b>Section 10.2</b>
<b>98D Availability of plan</b>	
(1) A plan is to be made readily available—	
(a) to an authorised officer on request, and	Noted
(b) at the premises to which the relevant licence relates, or where the relevant activity takes place, to any person who is responsible for implementing the plan.	<b>Section 10.1</b>
(2) A plan is also to be made publicly available in the following manner within 14 days after it is prepared—	
(a) in a prominent position on a publicly accessible website of the person who is required to prepare the plan,	Noted
(b) if the person does not have such a website—by providing a copy of the plan, without charge, to any person who makes a written request for a copy.	
<b>98E Testing of plan</b>	
(1) The testing of a plan is to be carried out in such a manner as to ensure that the information included in the plan is accurate and up to date and the plan is capable of being implemented in a workable and effective manner.	Noted



Requirement	Section in PIRMP
<p>(2) Any such test is to be carried out—</p> <ul style="list-style-type: none"> <li>(a) routinely at least once every 12 months, and</li> <li>(b) within 1 month of any pollution incident occurring in the course of an activity to which the licence relates so as to assess, in the light of that incident, whether the information included in the plan is accurate and up to date and the plan is still capable of being implemented in a workable and effective manner.</li> </ul>	<b>Section 10.2</b>

### 3. Environment Protection Licence (EPL) details

<b>Name of licensee:</b> (including ABN)	Hanson Construction Materials Pty Ltd Locked Bag 5260 Parramatta NSW 2124 ABN: 90 009 679 734
<b>EPL number*:</b>	2193
<b>EPL anniversary date:</b>	15-June
<b>Premises name and address:</b>	Hanson Construction Materials Pty Ltd Bass Point Quarry Boollwarroo Parade Shellharbour NSW 2529
<b>Website address:</b>	<a href="https://www.hanson.com.au/about-us/regulatory-information/bass-point-quarry-project/">https://www.hanson.com.au/about-us/regulatory-information/bass-point-quarry-project/</a>
<b>Scheduled activity/activities on EPL:</b>	Crushing, grinding or separating Extractive activities
<b>Fee based activity/activities on EPL:</b>	Crushing, grinding or separating: >2000000 T annual processing capacity Extractive activities: >2000000 T annual capacity to extract, process or store

\* Listed in the [EPA Public Register](#)

#### 4. Hazards to health and the environment

To minimise risk to human health and the environment the site has an **Environmental Impact and Aspect Register** which includes pre-empted hazards, sources for those hazards, risk assessments and controls. This can be found in Section 6 of the **Environmental Management Plan**. For all work methods when performing a task refer to the IRMS (Integrated Risk Management System).

A Risk Assessment has also been completed (**Section 4.1**).

#### 4.1. Risk assessment (REDACTED)

Website version

[This page has been intentionally left blank]

Website version

## 5. Potential pollutants on the premises

### 5.1. Pollutant inventory

Refer to the Manifest of Schedule 11 Hazardous Chemicals and accompanying site map, as submitted to SafeWork NSW and available in MSMS Folder 25: Labelling, use and storage of hazardous substances and dangerous goods (**Appendix B**).

### 5.2. Pollutant locations

The location of all potential pollutants is included in the Manifest of Schedule 11 Hazardous Chemicals and accompanying site map, as submitted to SafeWork NSW and available in MSMS Folder 25: Labelling, use and storage of hazardous substances and dangerous goods (**Appendix B**).

### 5.3. Safety equipment for pollution response

An inventory of safety equipment for responding to specific emergency scenarios, including pollution incidents, is contained in the **Site Emergency Plan**. This information is listed under the 'Resources available on Site for Emergency' heading for each of the emergency scenarios in the **DARK BLUE 'OTHER EMERGENCIES'** Section of the Site Emergency Plan.

## 6. Incident response

In the event of a pollution incident that triggers the PIRMP (i.e. the pollution incident *causes or threatens to cause material harm to the environment*):

# STOP

### 6.1. Activate the Bass Point Quarry Site Emergency Plan

**Immediately** activate the Bass Point Quarry **Site Emergency Plan**.

The alarm will be raised by alerting all personnel via the company radio frequency **"Emergency, Emergency, Emergency..."**

The Site Emergency Plan is available in printed form at various locations around the site, and it is co-located with the PIRMP so that both documents are accessible during an emergency.

An electronic copy of the Site Emergency Plan is also available on the Bass Point Quarry shared drive.

## 6.2. Procedural implementation

When coordinating procedures to combat any pollution caused by the incident this will follow the **SITE EMERGENCY TEAM** protocol located in the **BLUE** section of the Site Emergency Plan. The **Communications Officer** will be responsible for contacting the required authorities and relaying all necessary information back to persons at the incident location.

Specific procedures are in place, depending on the type of incident that has occurred. This information is contained within the **Site Emergency Plan** – in the **DARK BLUE ‘OTHER EMERGENCIES’** Section.

**Table 2:** Page numbers in the Site Emergency Plan for emergency response procedures pertaining to identified hazards to health and the environment.

Identified hazard to health and the environment	Page in Site Emergency Plan
Environmental Incident/Spill	33
Hazardous Material Spill	44
Hydraulic Hose Rupture	46
Tyre Fire	63

## 6.3. Mechanisms for early warning and updates for premises in the vicinity

### 6.3.1. Community (residential) notification

For incidents that require the assistance of emergency services, Hanson will consult with the incident controller (i.e. NSW Police Force, Fire and Rescue NSW) about whether community notification should be undertaken. The appointed **Communications Officer** (see the **SITE EMERGENCY TEAM** protocol located in the **BLUE** section of the Site Emergency Plan) would be responsible for initiating residential communication, or alternatively, for delegating this responsibility (e.g. to the site Compliance Officer or similar) depending on the urgency of the situation.

Hanson does not possess a register of contact details for nearby residents – this has been deemed impractical and unnecessary, due to the presence of a buffer zone between the site and residential properties, and the density of residential properties near the site. Depending on the nature of community notification that may be required, Hanson may contact Shellharbour City Council for assistance (e.g. to conduct a letterbox drop for affected residents). Note that for incidents that do involve and/or affect landowners/nearby residents, face to face communications may be appropriate, depending on the situation. Hanson may also use the existing [Bass Point Quarry website](#) to communicate with the community.

### 6.3.2. Other premises notification

Neighbouring landowners and/or occupiers are Shellharbour City Council (caretakers for Bass Point Reserve), Frasers Property and Coastwide Civil Pty Ltd (The Waterfront Precinct), and Reflections Killalea Reserve. The appointed **Communications Officer** (see the **SITE**

**EMERGENCY TEAM** protocol located in the **BLUE** section of the Site Emergency Plan) would be responsible for initiating residential communication, or alternatively, for delegating this responsibility (e.g. to the site Compliance Officer or similar) depending on the urgency of the situation. Communication would be via phone and/or email as appropriate. Relevant contact details are included in **Section 7.4**.

## 7. Notification and reporting

### 7.1. What needs to be notified?

Under s. 148 of the POEO Act, Hanson has a duty to **immediately** notify (i.e. via phone) each relevant authority of a **pollution incident** if there is a risk of **material harm to the environment** (see **Section 2** for definitions).

According to the provisions of s. 150 of the POEO Act:

- (1) *The relevant information about a pollution incident required under section 148 consists of the following—*
  - (a) *the time, date, nature, duration and location of the incident,*
  - (b) *the location of the place where pollution is occurring or is likely to occur,*
  - (c) *the nature, the estimated quantity or volume and the concentration of any pollutants involved, if known,*
  - (d) *the circumstances in which the incident occurred (including the cause of the incident, if known),*
  - (e) *the action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution, if known,*
  - (f) *other information prescribed by the regulations.*
- (2) *The information required by this section is the information known to the person notifying the incident when the notification is required to be given.*
- (3) *If the information required to be included in a notice of a pollution incident by subsection (1) (c), (d) or (e) is not known to that person when the initial notification is made but becomes known afterwards, that information must be notified in accordance with section 148 immediately after it becomes known.*

The appointed **Communications Officer** (see the **SITE EMERGENCY TEAM** protocol located in the **BLUE** section of the Site Emergency Plan) would be responsible for fulfilling immediate notification requirements.

### 7.2. Immediate internal reporting

Contact information for liaising managers and site contact information is located in the **CONTACT DETAILS** in the **PINK** section of the **Site Emergency Plan**, and the Contact List in Appendix A of the **Emergency & Crisis Management (ECM) Plan**.

Contact details are also displayed as posters at various locations on site, to improve accessibility during an emergency situation.

Contact details for the Owners and Occupiers (Residents and Caretakers) are as follows:

<b>Owners</b>	Hanson Construction Materials Pty Ltd	(02) 9354 2600
<b>Occupiers</b>	Stephen Butcher (Quarry Manager)	(REDACTED)
	Chelsea Flood (Compliance Officer)	(REDACTED)

If they have not already been otherwise alerted, an Occupier must be contacted immediately following a pollution incident.

### 7.3. Immediate external reporting

Under the provisions of cl. 101 of the POEO (G) Regulation:

(1) For the purposes of section 149 of the Act, a pollution incident that is required to be notified under section 148 of the Act—

(a) is to be notified verbally to each relevant authority, and

(b) is to be followed by notification in writing within 7 days of the date on which the incident occurred.

(2) For the purposes of section 149 of the Act, notification of the EPA may be achieved by telephoning the EPA environment line.

**Note.** Section 150(2) of the Act provides that the information contained in a notification is to be the information known when the notification occurs. Therefore, if information becomes known between the immediate notification given verbally and the time when written notification is required to be given, that new information will be required to be notified immediately after it becomes known and to be included in the written notification.

Pollution incidents must be **notified via phone immediately** in the order listed below:

Environment Protection Authority (EPA)* 'Environment Line'	<b>131 555</b>
NSW Resources Regulator	<b>1300 814 609</b>
Ministry of Health (Wollongong Public Health Unit) <i>After hours – ask for "Public Health Officer on call"</i>	<b>4221 6700</b> <b>4222 5000</b>
SafeWork NSW	<b>13 10 50</b>
Shellharbour City Council (the Local Authority)	<b>4221 6111</b>
Department of Planning, Industry and Environment (DPIE)	Notify online via <b>Major Projects portal</b>
Fire and Rescue NSW*	<b>1300 729 579</b>

\* The Appropriate Regulatory Authority (ARA) for the Bass Point Quarry is the EPA.

\* Note that if the pollution incident required immediate assistance from emergency services (i.e. 000 was called), Fire and Rescue (NSW) do not need to be called again.

Immediate notification of premises in the vicinity may also be required – see **Section 7.5** for information and **Section 7.4** for contact details.



**7.4. Contact details for premises in the vicinity (REDACTED)**

**7.5. Within 7 days – written reporting**

The verbal notification must be followed by a **written notification** within 7 days of the date on which the incident occurred. This written notification must contain all of the information required under s. 150 of the POEO Act.

Hanson also has written notification requirements under the provisions of Project Approval 08\_0143 and EPL-2193; these requirements are summarised below. Reference the listed regulatory condition for further information about the structure and content that must be included in the written notification.

Notification trigger	Party to be notified	Time period	Regulatory condition
Environmental harm	EPA	Within 7 days of the date on which the incident occurred	EPL-2193 licence condition R2.2
Incident #	Secretary of the DPIE	Within 7 days of the incident	MP 08_0143 Schedule Condition 7 5
Monitoring results that indicate an exceedance	Landowners	As soon as practicable, and no longer than 7 days, after obtaining monitoring results	MP 08_0143 Schedule Condition 1 4

# Whereby “incident” is defined as a set of circumstances that (i) causes or threatens to cause material harm to the environment; and/or, (ii) breaches or exceeds the limits or performance measures criteria in the consent [MP 08\_0143].

Written notification requirements are the responsibility of the site **Compliance Officer** or alternate delegate if required.

## 8. Record and review

Following a pollution incident, an investigation will take place following the procedures of the **Mine Safety Management System (Section 10: Accident & Serious Incident Investigation)**. This includes the involvement and review of findings by all relevant parties, including any necessary outside parties.

The incident will be recorded using the central records management system, SAP, by creating an IRIS event. This may also be accompanied by a written investigation report, which can be uploaded to the IRIS event as an attachment.

The PIRMP must then be reviewed within 1 month of the date of the incident (see **Section 10.2**).

## 9. Staff training

All personnel are trained to respond to emergency scenarios, including pollution incidents. Training is in the form of an annual emergency drill, which may include both safety and environmental components. Typically, each shift will complete their emergency drill separately, for logistical reasons. These drills are designed to ensure that all workers are adequately prepared to respond to pollution incidents. To record staff training in emergency procedures, the Site Emergency Drill Report (HCM-FM-E6-001) and a Training Attendance Record are completed for each emergency drill. The completed forms are uploaded to the central records management system, SAP, as an IRIS meeting document.

All workers are also required to complete an online training module on environmental principles as part of the annual Health, Safety and Environment Charter, as well as a separate module about spill control.

## 10. PIRMP maintenance

### 10.1. Availability of the PIRMP

The PIRMP is available in printed form at the premises – it is co-located with the site Emergency Plan. This is because the Emergency Plan contains procedures for responding to specific incidents, including pollution incidents. An electronic copy of the PIRMP is also available on the Bass Point Quarry shared drive.

An amended version of the PIRMP – with permissible information redacted – is publicly available on the company website. It must also be made available at the request of an authorised EPA officer, response agencies during an incident, and members of the public on request.

## 10.2. Testing of the PIRMP

It is a legal requirement to test the PIRMP **every 12 months**. Two forms of PIRMP testing are used to meet this requirement:

- Desktop simulation – annual desktop simulation completed by a competent person. This test is scheduled in SAP to ensure that it is completed as scheduled.
- Emergency drill – annual mock emergency or emergency drill, involving all workers. The emergency drill typically has both safety and environmental components, although may instead consist of two separate emergency drills to test these components.

Testing will include all components of the PIRMP, including training requirements. The Site Emergency Drill Report is used to record the details of all PIRMP tests, and the completed forms are uploaded to the central records management system, SAP, as an IRIS meeting document.

It is also a legal requirement that the PIRMP be tested **within 1 month of any pollution incident**.

## 11. References

### Hanson documentation

#### IRMS – Integrated Risk Management System:

- This contains policies, work methods, forms and checklists. These are written to comply with ISO 9001, ISO 14001, AS4801, state based WHS and environmental legislation.
- It covers an overview of emergency process control.
- This is intranet based.

#### MSMS – Mine Safety Management System:

- This is procedural manual based on the IRMS and quarry safety legislation.
- Copies of the manual are available as a hard copy on site or on the Hanson intranet site.

#### Site Emergency Plan:

- This contains actions required to deal with minor potential safety and environmental incidents. It outlines site emergency teams and site maps. It addresses material spills, hydraulic hose ruptures, etc.
- An annual emergency drill is carried out to assess the emergency plan.
- Multiple hard copies are available on each site.

#### Emergency and Crisis Management Plan:

- This is used for significant safety and environmental incidents.
- The Plan covers what needs to be done if there is major oil/fuel spill, major Vehicle accident, Fire, etc.
- The Plan also includes a crisis contact list covering contact details for internal employees and external emergency resources
- Available on each site – co-located with Site Emergency Plan

#### EMP – Environmental Management Plan:

- This is document detailing the overall environmental management of site. It forms part of the IRMS.
- It includes an impact and aspect register. The register documents environmental risks and how these are eliminated/controlled on site.

### External references

- NSW EPA September 2013, *Environment Compliance Report: Requirements for preparing and implementing Pollution Incident Response Management Plans*
- NSW EPA March 2020, *Guideline: Pollution Incident Response Management Plans*
- NSW EPA, *Environment Protection Licence 2193 (EPL-2193)*
- NSW Government Department of Planning and Environment January 2019, *Project Approval 08\_0143*
- *Protection of the Environment Operations Act 1997 (NSW), Part 3A*
- *Protection of the Environment Operations (General) Regulation 2009 (NSW)*

## Appendices

### Appendix A – Relevant requirements of POEO Act Part 5.7A

**Table A-1:** Relevant requirements of the POEO Act Part 5.7A Duty to prepare and implement pollution incident response management plans.

Requirement	Section in PIRMP
<p><b>153A Duty of licence holder to prepare pollution incident response management plan</b></p> <p>The holder of an environment protection licence must prepare a pollution incident response management plan that complies with this Part in relation to the activity to which the licence relates.</p> <p>Maximum penalty—</p> <p>(a) in the case of a corporation—\$1,000,000 and, in the case of a continuing offence, a further penalty of \$120,000 for each day the offence continues, or</p> <p>(b) in the case of an individual—\$250,000 and, in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.</p> <p><b>Note.</b> An offence against this section committed by a corporation is an executive liability offence attracting executive liability for a director or other person involved in the management of the corporation—see section 169A.</p>	Noted
<p><b>153C Information to be included in plan</b></p> <p>A pollution incident response management plan must be in the form required by the regulations and must include the following—</p> <p>(a) the procedures to be followed by the holder of the relevant environment protection licence, or the occupier of the relevant premises, in notifying a pollution incident to—</p> <p>(i) the owners or occupiers of premises in the vicinity of the premises to which the environment protection licence or the direction under section 153B relates, and</p> <p>(ii) the local authority for the area in which the premises to which the environment protection licence or the direction under section 153B relates are located and any area affected, or potentially affected, by the pollution, and</p> <p>(iii) any persons or authorities required to be notified by Part 5.7,</p> <p>(b) a detailed description of the action to be taken, immediately after a pollution incident, by the holder of the relevant environment protection licence, or the occupier of the relevant premises, to reduce or control any pollution,</p> <p>(c) the procedures to be followed for co-ordinating, with the authorities or persons that have been notified, any action taken in combating the pollution caused by the incident and, in</p>	<p>Entire PIRMP</p> <p><b>Section 7</b></p> <p><b>Section 6</b> (references Emergency Plan)</p> <p><b>Section 6</b> (references Emergency Plan)</p>

**Requirement**

**Section in  
PIRMP**

particular, the persons through whom all communications are to be made,

(d) any other matter required by the regulations.

**Section 2**

**153D Keeping of plan**

A person who is required to prepare a pollution incident response management plan under this Part must ensure that it is kept at the premises to which the relevant environment protection licence relates, or where the relevant activity takes place, and is made available in accordance with the regulations.

**Section 10.1**

Maximum penalty—

(a) in the case of a corporation—\$1,000,000 and, in the case of a continuing offence, a further penalty of \$120,000 for each day the offence continues, or

(b) in the case of an individual—\$250,000 and, in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.

**Note.** An offence against this section committed by a corporation is an executive liability offence attracting executive liability for a director or other person involved in the management of the corporation—see section 169A.

**153E Testing of plan**

A person who is required to prepare a pollution incident response management plan under this Part must ensure that it is tested in accordance with the regulations.

**Section 10.2**

Maximum penalty—

(a) in the case of a corporation—\$1,000,000 and, in the case of a continuing offence, a further penalty of \$120,000 for each day the offence continues, or

(b) in the case of an individual—\$250,000 and, in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.

**Note.** An offence against this section committed by a corporation is an executive liability offence attracting executive liability for a director or other person involved in the management of the corporation—see section 169A.

**153F Implementation of plan**

If a pollution incident occurs in the course of an activity so that material harm to the environment (within the meaning of section 147) is caused or threatened, the person carrying on the activity must immediately implement any pollution incident response management plan in relation to the activity required by this Part.

**Section 1  
Section 6**

Maximum penalty—

---

**Requirement**

**Section in  
PIRMP**

---

(a) in the case of a corporation—\$2,000,000 and, in the case of a continuing offence, a further penalty of \$240,000 for each day the offence continues, or

(b) in the case of an individual—\$500,000 and, in the case of a continuing offence, a further penalty of \$120,000 for each day the offence continues.

**Note.** An offence against this section committed by a corporation is an executive liability offence attracting executive liability for a director or other person involved in the management of the corporation—see section 169A.

---

Website version



Website version