

**Hanson Lysterfield Quarry
Community Reference Group**

MINUTES OF MEETING

Meeting No. :	1	Status of Minutes :	APPROVED
Meeting Date :	06 April 2016	Meeting Time :	5:30pm
Meeting Location :	Aimee Seebeck Hall, 100 Police Road, Rowville		
Minutes Confirmed:	Shane Logan, Virginia Bright Meeting 2, 1 June 2016		

Chairman :	Brian Oates (BO)
Present :	
Members :	Virginia Bright (VB) Clayton Collins (CC) Rob Crundwell (RC) Trudi Dicker (TD) Trevor Harley (TH) Andrew Katopodis (AK) Paul Lees (PL) Shane Logan (SL) Sally Orr (SO)
Presenters/Observers :	Craig Banthorpe, Hanson (CB) Edwin Ng, Hanson, (EN) Lyndel Hunter, Hanson consultant, (LH) Ian McLeod, DEDJTR, (IM) Andrew Radojkovic, DEDJTR (AR) Paul Dickie, KCC, (PD)
Apologies :	Wendy Belli John Farrar Gina Mastromanno (Doug Smith) Geoffrey Gilbert, DEDJTR

Item	Issue	Action	By
1	<p>Welcome</p> <p>LH outlined CRG development process, including letterbox drop to almost 20,000 homes and businesses in Lysterfield, Rowville and Endeavour Hills, a full page advertisement and news article in the Rowville-Lysterfield Community News, a half page advertisement and news article in the Knox Leader and A4 posters at community hubs.</p> <p>LH introduced Hanson and government representatives, including:</p> <ul style="list-style-type: none"> · Edwin Ng, Lysterfield Quarry Manager, Hanson · Craig Banthorpe, Operations Manager Aggregates, Hanson · Ian McLeod, Manager Operations (Melbourne District), Department of Economic Development, Jobs, Transport and 		

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	<p>Resources, Earth Resources Regulation (EcoDev)</p> <ul style="list-style-type: none"> · Andrew Radojkovic, Sustainable Development Manager, Department of Economic Development, Jobs, Transport and Resources, Earth Resources Regulation (EcoDev) · Paul Dickie, Manager City Planning, Knox City Council 		
2	<p>Minutes of previous meeting</p> <p>LH explained process for Minutes:</p> <ul style="list-style-type: none"> · Draft Minutes will be distributed to all via email or mail · Draft Minutes will be approved for publication at next meeting · Progress of Action Tracker items will be reported at next meeting 		
3	<p>Welcome from Hanson</p> <p>EN outlined background to Hanson’s decision to form CRG. Until now, Hanson had responded to issues by meeting residents one on one. Hanson recognised the need for broader communication and committed to forming a CRG. EN formally handed management of CRG to Chairman and members.</p>		
4	<p>Introduction by Chairman</p> <p>BO thanked EN, Hanson and community members for active participation.</p> <p>Invited roundtable introductions seeking each participant to provide name and expectations of membership and / or CRG.</p> <p>Majority of community members advised:</p> <ul style="list-style-type: none"> · They live in close proximity to facility · They are affected by / or have issues with dust, noise, vibration and traffic movement · They want to better understand Hanson operations · They want to better understand potential impacts of quarry on environment. <p>IM advised that a function of EcoDev is to respond to community complaints regarding quarries. Advised that there are 10 CRGs around Melbourne and EcoDev believe it is an effective way of communicating information between industry and community.</p> <p>BO presented proposed Code of Conduct for future meetings and sought input from members. No comment or recommendations received. Agreed that CRG members abide by Code of Conduct.</p>		
5	<p>Future Meetings</p> <p>Following discussion, including input from Wendy Belli via email, it was agreed to conduct meetings:</p> <ul style="list-style-type: none"> · on a Wednesday · with commencement time of 6:00pm 		

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	<ul style="list-style-type: none"> · bimonthly until October 2016 · special meetings will be held if required. 		
6	<p>CRG Membership</p> <p>BO advised that 12 CRG members had been confirmed and up to 18 could be accepted.</p> <p>Agreed that additional members will be welcomed by undertaking the Expression of Interest process</p>		
7	<p>Hanson Update</p> <p>EN presented <i>Lysterfield Quarry Site Introduction</i></p> <p>Discussion during presentation included:</p> <ul style="list-style-type: none"> · EN explained the principle markets for the quarries output were concrete and cement products then civil construction. The material released by a blast would generally be sold within four to six weeks. The difference in severity that people claimed they had experienced may be due to the bench level that was blasted. · Suggestion for Hanson to develop a blasting notification system. EN advised that Hanson currently has a blasting notification system in place where community members can register to receive a call or text from Hanson regarding blasts. · Suggestion for Hanson to develop community feedback process following blasts · Siting a vibration monitoring at TH's home · Invitation to be extended to Boral to present at future meeting <p>EN advised of development of hotel and theme park in Malaysian Quarry. Sought input from members for ideas for rehabilitation:</p> <ul style="list-style-type: none"> · In 20 years' time? · What could be done in next five years? 	<p>EN / LH</p> <p>LH</p> <p>Members</p>	<p>01.06.16</p> <p>01.06.16</p> <p>01.06.16 and ongoing</p>
8	<p>CRG Issue Update</p> <p>BO sought input from Members for future meeting presentations. Following discussion, it was recommended:</p> <ul style="list-style-type: none"> · EcoDev be invited to advise policies, reporting and processes relevant to Lysterfield Quarry managed by the Division · Knox City Council be invited to advise policies, reporting and processes relevant to Lysterfield Quarry managed by the Council · Boral be invited to present (refer 7 above) · A site tour be conducted on a Saturday morning · Hanson to present on results of dust suppression trials <p>Following Member queries to EN re dust suppression, discussion divulged Hanson had been conducting dust suppression trials with a range of products – some successful, some not.</p>	<p>LH</p> <p>LH</p> <p>LH</p> <p>EN / LH</p> <p>EN</p>	<p>01.06.16</p> <p>01.06.16</p> <p>01.06.16</p> <p>01.06.16</p> <p>01.06.16</p>

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	Outcomes report to be provided. The use of a wheel wash was also discussed. EN advised that dust is collected and reused as a by-product of concrete. Hanson continues to investigate ways to reuse dust.		
9	Communication and Consultation BO advised that this Agenda item will be utilised by Members to provide community information, issues and / or concerns and any community updates.		
10	Other business Nil		
11	Review of progress LH explained Value and Effectiveness survey process: <ul style="list-style-type: none"> · Rating and open question survey to be conducted tonight and then annually · Rating survey to be conducted after each meeting · Results of survey to be reported at next meeting Next meeting scheduled for: Wednesday 1 June 2016 at 6:00pm	LH	1.06.16
Meeting Closed :	8:00pm		

Next Meeting :	Wednesday 1 June 2016 6:00pm Venue to be confirmed
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ACTION SUMMARY

Item	Issue	Action	By
7	Hanson to develop community feedback process following blasts	EN / LH	01.06.16
7 and 8	Boral to be invited to present at future meeting	LH	01.06.16
7	Ideas for rehabilitation for next five years and in 20 years' time	Members	01.06.16
8	Facility site tour to be planned for a Saturday morning	EN / LH	01.06.16
8	Hanson to report on dust suppression trials	EN	01.06.16
11	Hanson to report on Value and Effectiveness Survey conducted 6 April 2016	LH	01.06.16