

## MINUTES OF BRANDY HILL QUARRY

### COMMUNITY CONSULTATIVE COMMITTEE MEETING

<b>Meeting Date:</b>	Wednesday 18 <sup>th</sup> November 2021	
<b>Start:</b>	1:00pm	
<b>Closed:</b>	1:38pm	
<b>Venue:</b>	Online	
<b>Present:</b>	Lisa Andrews (LA)	Chairperson
	Belinda Pignone (BP)	Planning and Compliance Coordinator
	Andrew Driver (AD)	Eastern Region Development Manager
	Brad Nelson (BN)	Quarry Manager
	Shaun Boland (SB)	Quarry Supervisor
	Neil Richie (NR)	Community Representative (VOWW & BHSAG)
	Chantal Parslow Redman (CPR)	Community Representative
	James Moore (JM)	Community Representative
	Pre McGee (PM)	Community Representative
<b>Apologies:</b>	Rob Adams (RA)	Community Representative
	Nicole Stanfield (NS)	Compliance Officer (Minute Secretary)
	Cr Paul Le Mottee (PLM)	Port Stephens Council delegate
	Margarete Richie (MR)	Community Representative (VOWW & BHSAG)

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- 1 Opening & Welcome** – LA opened the meeting at 1:03pm and welcomed all attendees, acknowledging that the meeting was being held via Microsoft Teams.
  - 2 Apologies** – as listed above.
  - 3 Declarations** - LA declared that she is an approved Independent Chairperson by the Department of Planning & Environment, engaged by Hanson to chair the meeting. No changes to members' previous declarations.
  - 4 Business arising from previous meeting minutes**

The minutes from 11 August 2021 were finalised and sent out on 2 September 2021.

## ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Provide feedback on pathway to PLM for follow-up (Complete email sent 11/8/21 and responses received). This item moved to the Project Update for further discussion.)	LA
2	Send photograph of quarry entry sign to CCC showing "complaints" (Complete – sent with finalised minutes 2/9/21).	NS/LA
3	Information on night loads for RAAF contract to be provided to CCC members (SW to provide information at this CCC, however, he was unavailable to attend today. LA to check whether Hanson has lodged a tender for works)	SW/LA

BN spoke about the complaint's line incident, stating that a third party handles the calls. As a result of the issue, training has been undertaken to ensure that all complaints are lodged effectively. BN requested feedback on any future dealing with the operator.

## 5 Correspondence Report

As sent out with the Meeting Notice on 4 November 2021 with 2 additional items:

- 11/8/21 – Email to PLM with feedback from meeting held 11/8/21 regarding pathway design and construction.
- 11/8/21 – Email from NS with photograph of the sign at the entry to BHQ that had been amended to include "complaints". This was forwarded to members with the draft minutes on 19/8/21.
- 12/8/21 – Email from PLM with a response from Council regarding the issues raised.
- 19/8/21 – Email to members with the draft minutes for review.
- 2/9/21 - Email to members with the finalised minutes and photograph of entry sign.
- 20/9/21 – Email from NR regarding the complaints telephone number on the new entry sign. Forwarded to Hanson for investigation.
- 21/9/21 – Email to CCC advising results of investigation.
- 21/9/21 – Email from NR advising that the Hanson operator had contacted MR to apologise for his mishandling of the complaint.
- 4/11/21 - Email to members with the Meeting Notice, Agenda & Correspondence Report for this meeting, advising that it will be held via video-conferencing.
- 17/11/21 – Email from NR with a copy of PSC's letter regarding the proposed Brandy Hill Drive shared path.
- 17/11/21 – Email to members with a reminder for this meeting as well as attaching the PSC letter regarding the pathway.

## 6 Reports & Updates

- BN advised the CCC that it was business as usual for operations.
- BP provided information on the Management plan update:
  - Air Quality, Blast, Noise and Traffic Management Plans have been approved.
  - Biodiversity and Rehabilitation Management Plans still to be approved. BRMP to be submitted to DPIE for approval this week. NRAR provided comment on Water Management Plan first week of November with extensive comments which will require further consultation with NRAR.
  - Federal Koala Management Plans drafts are finalised following DAWE comments and will be submitted as soon as possible.
  - Koala corridor planting – still waiting for capital approval and will begin works in some form (land preparation and weed management) as soon as the budget is approved.
  - Confirmed that one month's notice is to be given prior to the commencement of the SSD consent.

- JM sought clarification on whether the Management Plans have been uploaded to the project website. BP confirmed that they have.
- NR enquired on behalf of MR about the earthworks that are visible from Clarence Town Road. BN advised that it was just the bund, no additional or new earthworks have occurred. CPR commented that neighbours are noticing the bund. BN commented that there has been a dozer on site pushing material up to the bund.

## **7 General Business**

- NR provided his congratulations to the Hanson team in relation to the Driver's Code of Conduct, acknowledging that Hanson trucks are doing the right thing. Any noisy vehicles noticed appear to be non-quarry trucks. BN appreciated the feedback and comments, which he would impart to the drivers at the next Tool Box Talk.
- LA thanked NR for sending through the proposed pathway documentation for Brandy Hill Drive that had been delivered to local residents by Port Stephens Shire Council. Unfortunately, PLM was not in attendance to comment. LA encouraged members to view the document, provide comments to Council and attend the online community information session on Tuesday 23 November 2021 from 4pm to 5pm.
- NR discussed the concept plans (Options A & B), stating that he would be happy with either option.
- CPR enquired about the Community Sponsorship Fund and whether anything had advanced in relation to training with RFS and the quarry in preparing for the bushfire season (which was a previous action item in December 2020). NR advised that COVID had caused this matter to be placed on hold. There are restrictions with members in relation to safety and vaccinations, so unfortunately RFS is not in a position to do anything at this stage on this matter as they are not conducting any non-emergency meetings. LA will record this as an action item for 2022. NR commented that the Carols event has been cancelled, however, RFS will still be doing the Christmas Lolly Run in the community.
- JM followed on with NR truck comment; stating that he was working on property and noticed white trucks making noise and dust, however, confirmed that these trucks are not associated with BHQ. JM also commented on the draft shared pathway proposal, commenting on the road crossing and how Council were going to assure safety for pedestrians? LA suggested that he raise this matter for discussion at the community meeting.
- JM asked if Hanson were going to put their hand up to supply the filling material required for the project, with BN responding that they would.
- BN commented again on the complaints hotline, recommending that residents try it out and provide feedback.

## **8 Meeting Dates for 2022**

LA suggested that as the expansion has been approved and the company are currently working through the conditions of SSD consent, that quarterly meetings should be held in 2022, in accordance with the guidelines.

- Wednesday 16 February 2022 (10am)
- Wednesday 11 May 2022 (10am)
- Wednesday 17 August (10am); and
- Wednesday 16 November (10am).

*Meeting closed at 1.38pm with LA thanking all attendees for their participation and as it was the last meeting for 2021; for their contribution throughout 2021. LA wished all members a safe and happy festive season.*

**ACTION ITEM**

ITEM	ISSUE	RESPONSIBILITY
1	Potential for RFS training day with Hanson & local residents (currently on hold)	NR